

**APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER  
THE NEW ENTREPRENEURSHIP -CUM- ENTERPRISE DEVELOPMENT SCHEME (NEEDS)**

- i) Details in blocks should be entered in CAPITAL LETTERS only
- ii) Application is to be submitted in Duplicate.
- iii) If 2 or more entrepreneurs jointly want to set up an enterprise each entrepreneur has to file separate application and all the applications are to be submitted together.
- iv) Please put ✓ mark in the appropriate boxes, wherever applicable.

PL. AFFIX  
LATEST  
PASSPORT SIZE  
PHOTO

**1. Name of the applicant**


**2. a. Father's name/Spouse's Name:**


**3. a. Date of Birth:**

D	D	M	M	Y	Y	Y	Y

**b. Age on the date of application :**

	Years		Months
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**4. Sex:**

Male		Female		Transgender	
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**5. Whether the applicant belongs to (mark ✓)**

SC	ST	BC	MBC	Minority	Differently Abled	Ex- Serviceman	General

**6. Educational Qualifications:**

Details	Academic	Technical
Degree/Diploma/Certificate Course		
Name of Institution		
Duration		

7. a. Whether already undergone Entrepreneur Development Training Programme for at least 1 month. YES  No

b.If yes, give details.

Name & Address of Training Institute	Period of training		Date of Certificate Issued
	From	To	

**8. Employment Details:**

a. Self:

i. Whether the applicant is presently employed? YES  No

ii. If yes give details.

iii. If No, whether registered with Employment Exchange? (Give registration No & Date)

Registration No.	Date

b. Occupation of Father/Mother/Spouse

c. Whether any one in your family is running a self employed manufacturing or service enterprise? YES  No

**9. Residential Address:**

D.No/Street:																		
Village/Town:																		
Taluk/Block:																		
District:																		

10. whether residing in the above address for at least 3 years YES  No

11. Name of the activity proposed to be established :

12. Whether Manufacturing/Service activity :

13. Previous experience if any. :

**14. Address of proposed location of Enterprise:**

D.No/Street:																	
Village/Town:																	
Taluk/Block:																	
District:																	

**15. Project Outlay (specimen for special category)**

Sl.No	Item	Project Cost (In Lakh ₹)	Means of finance* (In Lakh ₹)			
			Own contribution	Bank Loan	Govt. Subsidy @ 25%	Total
1.	Land					
2.	Building					
3.	Machinery or Equipment					
4.	Margin Money for working Capital					
5.	Preliminary & Pre-operative expenses					
	<b>Total</b>					

**16. Details of earlier or current Loan/grant and subsidy availed from Central/state Govt. Scheme/or any other similar scheme.**

Activity of the Project with Address	Amount( in ₹)	Year of Sanction

I certify that all information furnished by me is true; and that I have not borrowed any money under any Subsidy Linked Scheme from any central/State Government or bank for establishing any enterprise.

Date :

Signature of the applicant

**Note**

- The minimum Project Cost will be above Rs.5.00 Lakhs and the maximum Project Cost will be Rs.1.00 Crore.
- The entrepreneur has to meet the cost of land, rented/leased building, Technical know-how, Preliminary & pre-operative expenses, Working capital margin etc., from his/her own funds, which will not be considered for calculation of subsidy under this scheme .
- Cost of the land may be included in the Project cost at guideline value or market value, prevailing as on the date of filing loan application, whichever is lower.

**AFFIDAVIT**

I.....S/o(or D/o or W/o).....  
Residing at .....(address) do hereby solemnly affirm and declare us under:

1) that I am a permanent resident of

.....  
..... since the  
past.....years.

2) that I am a first generation entrepreneur and no one in my family is self employed and running any self employed manufacturing or Service Enterprise.

3) that I have not borrowed any money under any Subsidy Linked Scheme of central/State Government for establishing any enterprise.

4) that I have not defaulted in repayment of any loan from any Commercial Bank / TIIC.

5) that I shall abide by the rules framed under the scheme of NEEDS.

DEPENDENT  
(கையொப்பம்)

VERIFICATION

Verified that the above contents are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Date.....

DEPENDENT  
(கையொப்பம்)

Note: this affidavit should be furnished in Rs.20/- non judicial stamp paper duly attested by Oath Commissioner (Notary Public) at the time of loan sanctioning by the bank.

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**Recommendations of the General Manager, District Industries Centre**

As per the information provided by the entrepreneur in the application and by verification of the documents produced by the entrepreneur **as well as by conducting the personal inspection of the residence of the entrepreneur** it has been ascertained that , the entrepreneur is

- |  |        |
|--|--------|
| i) a first Generation entrepreneur   | Yes/No |
| ii) a resident of the place mentioned in Col.8 for not less than 3 years.                                | Yes/No |
| iii) aged above 21 years and not completed 35 years for General Category (45 years for Special Category) | Yes/No |
| iv) He possess the minimum Educational Qualifications required   | Yes/No |

Hence he/she is tentatively considered eligible for availing assistance under NEEDS Scheme his/her the application is recommended for placing before the District Level Task Force Committee.

Or

The application is rejected for the reasons mentioned below.

- 1.
- 2.
- 3.

Date :

Signature of the General Manager  
District Industries Centre/  
Regional Joint Director, Chennai

## Recommendations of the Task Force Selection Committee

<b>Name of the applicant</b>		
<b>Application No:</b>		
<b>Date of Task Force Selection Committee</b>		
<b>Name of activity</b>		
<b>Whether Manufacturing or Service activity</b>		
<b>Recommended to</b>	<b>Bank</b>	
	<b>Branch</b>	

## Recommended Project Outlay

(Model working sheet)

Sl.No	Item	Project Cost (In Lakh ₹)	Means of finance* (In Lakh ₹)			
			Own contribution	Bank Loan	Govt. Subsidy @ 25%	Total
1.	Land	5	3.75	--	1.25	5
2.	Building	30	1.25	21.25	7.5	30
3.	Machinery / Equipment	60		45	15	60
4.	Margin Money for working Capital	3	3	--	--	3
5.	Preliminary & Pre-operative expenses	1	1	--	--	1
6.	Other expenses (Technical know-how)	1	1	--	--	1
	<b>Total</b>	<b>100</b>	<b>10</b>	<b>66.25</b>	<b>23.75</b>	<b>100</b>

## Signature of Task Force Selection Committee members

<b>Lead Bank Manager</b>		<b>District Employment Officer,</b>	
<b>Branch Manager TIIC</b>		<b>Representatives of EDI</b>	
<b>Branch Manager, SIDCO</b>		<b>Representatives of MSME-DI</b>	
<b>Branch Manager, ..... ..... Bank</b>		<b>District Manager, TAHDCO</b>	
		<b>Others</b>	
<b>Convenor General Manager, DIC / RJD, Chennai</b>		<b>Chairman -District Collector</b>	

<b>Age</b>	:	The applicant should have completed Minimum 21 years but should not have completed 35 years for General Category and 45 years for Special Category of Entrepreneurs (Women/ SC/ST/BC/ MBC/ Minorities/ Ex-Servicemen/Trans genders/ differently abled persons)
<b>Academic Qualification</b>	:	Degree, Diploma, ITI / Vocational Training from recognized Institutions.
<b>Place of residence</b>	:	The applicant should be a resident of Tamil Nadu State for not less than 3 years.
<b>Eligible activities</b>	:	All economically viable manufacturing and service activities except those mentioned in the Annexure
<b>Project Cost</b>		Above Rs.5.00 Lakhs and not exceeding Rs.1.00 Crore.
<b>Promoters' Contribution</b>		10% of the Project Cost -for General Category 5% of the Project Cost - for Special Category
<b>Subsidy from Government</b>		25% of the Project Cost subject to a ceiling of Rs.25.00 Lakh.
<b>EDP Training</b>		The applicant has to undergo a compulsory EDP Training programme for one month
<b>Eligibility of Partnership firms</b>	:	Subject to satisfying the eligibility criteria by all the partners, partnership concerns may be considered for assistance under the scheme. However, EDP training will be provided to only one of the partners authorized by other partners in such cases.
<b>Other conditions</b>	:	<ol style="list-style-type: none"> <li>1. Entrepreneurs who have already availed assistance under PMRY, REGP, PMEGP, UYEGP, TAHDCO or any other scheme of Government of India or State Government will not be eligible for assistance</li> <li>2. Entrepreneurs who have availed loan for economic activity under SHG/other group activity will also not be eligible.</li> <li>3. The applicant should not be a defaulter to any Commercial Bank / TIIC.</li> </ol>
<b>List of documents to be enclosed with the application</b>		<p>Application is to be submitted in Duplicate with copies of the following documents</p> <ol style="list-style-type: none"> <li>1. Proof of Age-Copy of birth certificate or Transfer Certificate from School /College.</li> <li>2. Proof of Residence i.e., Copy of Ration Card or Residence Certificate obtained from Tahsildar.</li> <li>3. Copy of Degree/Diploma/Certificate Course Completion Certificate</li> <li>4. Community Certificate</li> <li>5. Certificate in proof Ex-servicemen, Differently abled, Transgender, where ever applicable.</li> <li>6. Project Report.</li> <li>7. Copy of land document if included in the Project cost</li> <li>8. Estimate of Building obtained from Chartered Civil Engineer</li> <li>9. Quotations for machinery or equipments .</li> </ol>

### **Instructions to Applicants**

## ANNEXURE

### **Activities not be eligible for assistance under NEED scheme**

1. Any activity directly connected with agriculture.
2. Sericulture (Cocoon rearing), Animal Husbandry like Pisciculture, Piggery, Poultry etc.,
3. Manufacturing of Polythene carry bags of less than 40 microns thickness and manufacture of carry bags or containers made of recycled plastic for storing, carrying, dispensing or packaging of food stuff
4. Sugar
5. Distilleries, Brewery and Malt Extraction
6. Units utilizing Molasses/rectified spirit/de-natured spirit as raw material for manufacture of potable alcohol.
7. Fertiliser manufacture and blending (Except bio-fertilizers)
8. Mining and Quarrying Ores, minerals etc.[Excluding polishing, cutting, crushing, etc. of mined ores/minerals]
9. Aluminium, Iron and Steel Smelting [Excluding foundries]
10. Manufacturing of intoxicant items like Beedi/Pan/Cigar/Cigarette etc.,
11. Saw Mills
12. Cement
13. Calcium Carbide
14. Slaughter House
15. Re-packing of Drugs/Medicine/Chemical, without any processing or value addition
16. Azoic/Reactive Dyes
17. Fire Crackers
18. Industries manufacturing and or utilizing Ozone depleting substances
19. Industries involving hazardous activities/ classified as "Red category" by Tamil Nadu Pollution Control Board /Central Pollution Control Board
20. Cyanide
21. Caustic Soda
22. Potassium Chloride
23. Nylon ,Rayon & Polyester Fibre manufacturing.[Excluding manufacture of downstream products from Nylon ,Rayon & Polyester Fibre]
24. Real Estate
25. All types of Business activities.